

## ADVANCE WAREHOUSE ORDER FORM

TRREB REALTOR QUEST  
TORONTO CONGRESS CENTRE  
MAY 15 - 16, 2024

**ALL SHIPMENTS DELIVERED TO LANGE MUST BE PREPAID OR THEY WILL BE REFUSED**

**SHOW SITE WILL NOT ACCEPT ADVANCE FREIGHT. FOR THIS SERVICE, COMPLETE ONE FORM FOR EACH SHIPMENT.**

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|---|--|
| 1. RECEIVE & STORE MATERIAL IN OUR WAREHOUSE UP TO 30 DAYS PRIOR TO SHOW. | 3. NOTIFY EXHIBITOR AS TO CONDITION OF GOODS.      |
| 2. PROVIDE INVENTORY CONTROL AND RECORD ANY VISUAL DAMAGE.                | 4. DELIVER MATERIALS TO SHOW SITE MATERIAL HANDLER |

### SHIPPING INFORMATION (WAREHOUSE)

|   |   |   |   |   |           |
|---|---|---|---|---|-----------|
| EXHIBITING COMPANY:   |   | PHONE:  |   | BOOTH:  |           |
| CONTACT NAME:   |   | EMAIL ADDRESS:  |   |   |           |
| CARRIER SHIPPING TO LANGE:  |   | EXPECTED SHIPPING DATE:   |   | EXPECTED ARRIVAL DATE:  |           |
| SHOW MOVE-IN DATE:  |   |   |   |   |           |
| # OF PIECES:  |   | WEIGHT:   |   | PRO#:   |           |
| ORDERS RECEIVED ON OR BEFORE:<br>MAY 1, 2024  |   |   | ORDERS RECEIVED AFTER:<br>MAY 1, 2024     |   |           |
| WEIGHT  | CRATED, BOXED<br>SKIDDED AND<br>MACHINERY | LOOSE MATERIAL<br>(COURIER SERVICE,<br>IE. FEDEX/PUROLATOR/UPS) | CRATED, BOXED<br>SKIDDED AND<br>MACHINERY | LOOSE MATERIAL<br>(COURIER SERVICE,<br>IE. FEDEX/PUROLATOR/UPS) | TOTAL     |
| MINIMUM CHARGE<br>(OF 599 LBS.)   | \$160.00                                  | \$185.00  | \$210.00                                  | \$230.00  |           |
| 600 - 3000 LBS.   | \$32.00/CWT                               | \$37.00/CWT   | \$37.00/CWT                               | \$42.00/CWT   |           |
| OVER 3000 LBS.  | \$27.00/CWT                               | \$32.00/CWT   | \$32.00/CWT                               | \$37.00/CWT   |           |
| <b>ANY SINGLE PIECE LARGER THAN 96" X 96" X 96" OR WEIGHING MORE THAN 3,500 LBS - MUST BE REPORTED TO LANGE IN ADVANCE AND MAY BE SUBJECT TO ADDITIONAL HANDLING CHARGES.</b> |   |   |   |   |           |
| FUEL SURCHARGE TO BE ADDED TO ABOVE TOTAL - ADD 20%   |   |   |   |   |           |
| FREIGHT RECEIVED AT THE WAREHOUSE PRIOR TO RECEIPT OF ORDER AND/OR IMPROPERLY LABELED - ADD 25%   |   |   |   |   |           |
| NOTE: EXTRA CHARGES MAY APPLY FOR LOCAL PICK-UP, CUSTOMS, ETC.  |   |   |   |   | SUB-TOTAL |
| ORDERS ORIGINATING OUTSIDE OF CANADA OR TRAVELLING IN BOND - ADD 30%  |   |   |   |   |           |
| CHARGES WILL BE BASED ON ACUTAL OR CUBIC WEIGHT, WHICHEVER IS GREATER   |   |   |   |   | 13% HST   |
| NO ORDERS WILL BE PROCESSED UNTIL PAYMENT IN FULL HAS BEEN RECEIVED   |   |   | HST #R124 192 219                         | TOTAL   |           |

- |  |   |
|--|---|
| 1. Orders must be prepaid in full including tax. Purchase Orders do not qualify as payments. Orders must be cancelled 7 working days prior to first move-in day to be considered for refund. | 3. Any claims for services not provided will not be considered after the show closes. |
| 2. All discrepancies must be settled on site prior to show move-out.   |   |

### PAYMENT OPTIONS

- CHEQUE PAYABLE TO LANGE TRANSPORTATION AND STORAGE LTD. 500 CARLINGVIEW DR, ETOBICOKE, ON, M9W 5R3
- EFT DETAILS PROVIDED UPON REQUEST
- INTERAC ETRANSFER PAYABLE TO JOER@LANGESHOW.COM
- VISA\*     MASTERCARD\*

*\*SUBJECT TO 2.4% CREDIT CARD SURCHARGE TO BE APPLIED AT TIME OF PROCESSING*

CREDIT CARD NO: \_\_\_\_\_ EXPIRY DATE: MM/YY \_\_\_\_ / \_\_\_\_ CVV: \_\_\_\_\_  
 AUTHORIZED SIGNATURE: \_\_\_\_\_ PRINT NAME: \_\_\_\_\_

### BILLING NAME AND ADDRESS

OUR INVOICE/RECEIPT WILL BE SENT ELECTRONICALLY  
 PLEASE PROVIDE US WITH THE APPROPRIATE EMAIL ADDRESS: \_\_\_\_\_

COMPANY: \_\_\_\_\_ PO#: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_  
 PROV/STATE: \_\_\_\_\_ POSTAL/ZIP CODE: \_\_\_\_\_ PHONE #: \_\_\_\_\_

**ALL CUSTOMERS WITHOUT AN ESTABLISHED ACCOUNT WITH LANGE MUST PREPAY**

## **SHIPPING LABEL FORMAT**

### **ADDRESS TO SHIP MATERIAL TO:**

**[EXHIBITING COMPANY NAME]  
TREEB REALTOR QUEST 2024, BOOTH #  
C/O LANGE TRANSPORTATION  
391 ATTWELL DRIVE, ETOBICOKE ON, M9W 5C4  
ATTN: KAREN RAMIREZ**

**PIECE COUNT \_\_\_\_\_ OF \_\_\_\_\_**

**SHIPMENTS MUST BE RECEIVED BY MAY 8, 2024 @ 4:00PM (EST)**

**Warehouse Hours: Monday through Friday 8:30 am to 4:30 pm.**

**For your convenience please go to [www.langeshow.com](http://www.langeshow.com) and download your shipping labels**

### **CONDITIONS**

Lange Transportation & Storage Ltd. must be notified 21 days in advance of any individual piece that exceeds 3000 lb. or requires special handling or equipment. Lange reserves the right to deem which items require additional labour and special handling or equipment and assess charges accordingly.

#### **PRE-SHOW SHIPPING**

If you wish to pre-ship any materials, please contact Lange at least 7 days prior to show for shipping instructions. Lange will not receive COLLECT shipments.

#### **LIABILITY**

Lange has a limited liability for damage caused by them to crated shipments while handling shipments and will not be responsible for concealed damage, or damage or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Lange. The condition, count, and contents of the materials found in the booths at the time of actual removal will be final and binding and Lange reserves the right to alter exhibitors' bill of lading to reflect actual condition, count, and contents found. Lange will not be responsible for damage while handling loose exhibit materials or those inadequately packed. Lange will not be responsible for failure or delay performing service when delay is caused by strike, labour stoppage, or any other cause unavoidable or beyond their control. The liability of Lange is hereby limited to \$0.30 per pound per article, to a maximum of \$30.00 per article, \$150.00 per shipment. Values exceeding this limitation should be insured by the shipper.

#### **SHIPMENT WEIGHTS**

Lange's weight estimates are final and binding unless weigh scale tickets are provided at time of receipt of shipment. Should no scale ticket be provided, Lange may choose to cube the shipment and use the dimensional weight for billing purposes.